

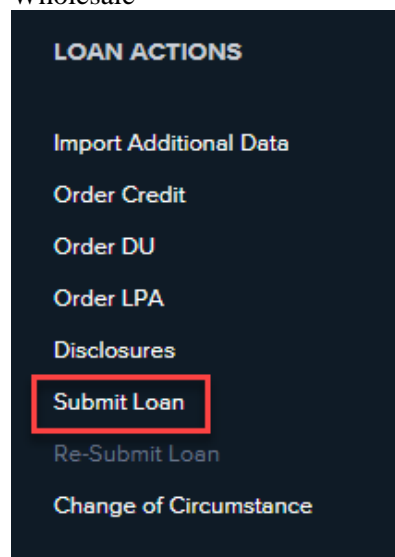


HOW TO: Submit Loan to Underwriting

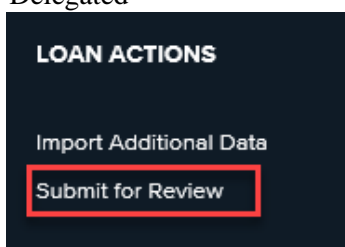
When all documents have been gathered both loan documents and supporting documents the loan is eligible to go to Underwriting. See steps below to submit.

Step 1: Under Loan Actions click Submit Loan for Wholesale, Submit for Review for Delegated, and Submit for Non-Delegated Review for Non-Delegated

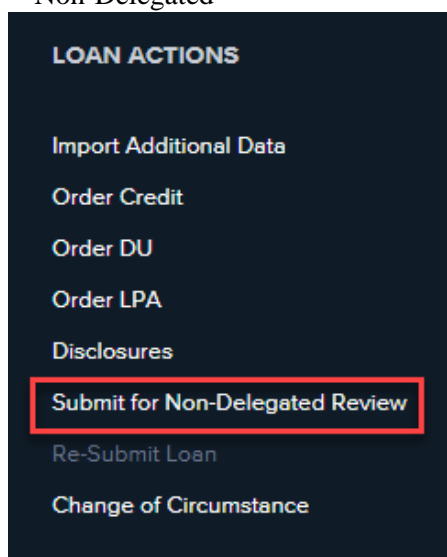
Wholesale



Delegated

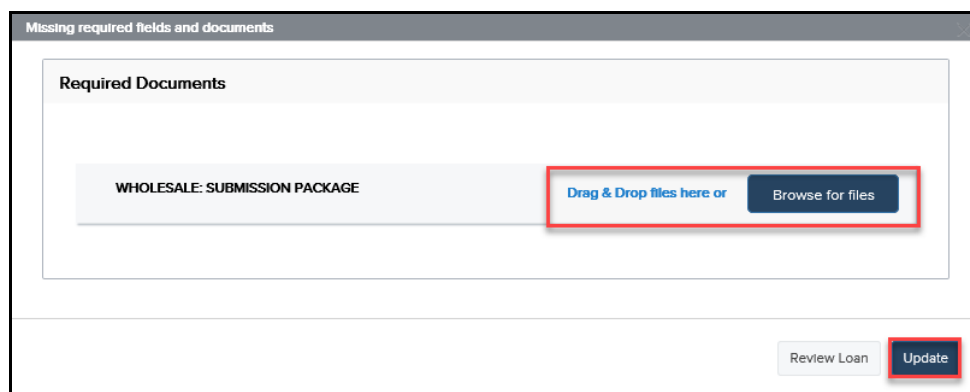


Non-Delegated



***NOTE:** Ensure the loan program has been chosen in Product Pricing & Locking tab. (see the Locking-Floating the Loan)

Step 2: Once you have clicked on the Submit button there will be a required documents pop up where you can add your submission package. Once all is uploaded click Update.



Step 3: You will then be asked if you would like to submit the loan, [click Continue](#) for the loan to enter in the underwriting queue.

Are you sure you want to submit this loan at this time?
