

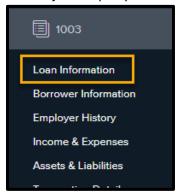
How to create a TBD loan in TPO Connect

To ensure application dates are not being triggered by accident within TPO Connect, we have built in a hard stop that the address on a Preapproval must display as TBD.

• If you try to create a loan using **123 TBD, Preapproval,** or **To Be Determined**, you will receive the following error and must correct the address to TBD to continue creating the loan.



• The Subject Property section can be updated within the 1003, under Loan Information.





In addition, once the 6 pieces of RESPA have been put into TPO Connect, you will receive the following e-mail alert to let you know the 3-day timer has started and disclosures need to be sent or requested.

The Application Date has been triggered for this loan! The 6 pieces of RESPA were input into TPO Connect. Per TRID Guidelines, please ensure you are disclosing to your borrower or putting in a disclosure request with Towne within 3 days (Saturday's included) of today's date.

Borrower Name: Sheldon TEBE

· Subject Property Address: Preapproval

SSN: ***-**-6789

Loan Amount: 135000.00

Estimated Appraised Value: 150000

• Income: 10000.00