

## FHA CASE NUMBER REQUEST FORM

To order a FHA Case number, please complete all fields on this form. Case number requests are to be emailed to either [conditions@townemortgage.com](mailto:conditions@townemortgage.com) or [conditions@americu.com](mailto:conditions@americu.com), and submitted as follows:

1. Register loan in Towne/AmeriCU Mortgagebot LOS System
2. Upload a fully executed and signed 1003 by borrower(s) and loan officer
3. Send FHA Case Number Request Form to one of the email addresses above

**NOTE: ALL INFORMATION BEING REQUESTED IS MANDATORY FOR A CASE NUMBER TO BE ISSUED.**

Loan Number: \_\_\_\_\_

Originating Company: \_\_\_\_\_ Tax ID#/EIN: \_\_\_\_\_

Loan Officer Name: \_\_\_\_\_ Loan Officer NMLS #: \_\_\_\_\_

### BORROWER INFORMATION

First, MI, Last Name \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_

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### PROPERTY INFORMATION

Address \_\_\_\_\_ Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Month & Year Built \_\_\_\_\_

Property Type:  SFR  Condo  PUD  2-4 Unit  Townhome  Manufactured

Condo Project Name \_\_\_\_\_ FHA Project ID \_\_\_\_\_  
(If applicable)

### LOAN INFORMATION

Rate:  Fixed  ARM Amortization Term: \_\_\_\_\_ Years

### LOAN PROGRAM

Purchase:  203B  203K

Limited 203K  Full 203K: \_\_\_\_\_

Consultant ID

HUD previously sold as REO?  Yes  No

(If yes, REO Case Number \_\_\_\_\_)

Must have all 10 digits of case number

Processing Type:  N/A  HUD REO with appraisal

Refinance:  203B  203K

Limited 203K  Full 203K: \_\_\_\_\_

Consultant ID

Cash Out Refinance?  Yes  No

Streamline?  Yes  No

If Streamline:  With Appraisal  Without appraisal

By checking this box, we confirm that this is a valid case number request for an active loan application with a valid borrower, property address, and social security number.