



CONTACT SHEET

Leigh Goffett-Pilot
Deputy Director of Operations
Direct: (248) 528-7280
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Sarah White
Sr. Manager of Correspondent Lending
Direct: (248) 247-1819
SWhite@TowneMortgage.com

Phillip Kukafka
Director of Capital Markets
Direct: (646) 829-9722
PKukafka@TowneMortgage.com

Ineligible States:
AK, HI, ID, NY

Website:
delcorr.townemortgage.com
(user log-in required)

Sales & Support Team

Towne Mortgage TPO Sales Team
Towne Mortgage Account Liaison
TPO.TowneMortgage.com/team.php

Encompass Support
Towne Mortgage Company
EncompassSupport@TowneMortgage.com

Lock Desk Team

Lock Desk Hours:
Monday - Friday until 6 PM Eastern Time

Michael Amico
Bond Trader
Direct: (646) 829-9798
MAmico@TowneMortgage.com

Ryan Alexander
Bond Trader
Direct: (248) 528-7291
RAlexander@TowneMortgage.com

ALL locks must be done online at:
delcorr.townemortgage.com

Bid Tape Questions:
Bids@TowneMortgage.com

Lock Desk Email:
Secondary@TowneMortgage.com

Closed Loan and Original Note must be received by the lock expiration date.

Operations Team

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Deputy Director of Operations
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Sarah White
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Direct: (248) 247-1819
SWhite@TowneMortgage.com

Andrea Mix
Credit Loan Reviewer
Direct: (248) 528-7226
AMix@TowneMortgage.com

Nicole Westby
Credit Loan Reviewer
Direct: (248) 247-1887
NWestby@TowneMortgage.com

All loan files must be registered and locked prior to submission. Please include "Correspondent Closed Loan Stacking Order" Form. Closed Loan packages and pre-funding suspense conditions must be uploaded through the secure website.

Questions regarding conditions or loans in process:
Contact Reviewer Indicated on Form

Assistance with technical support or document and image flow matters:
Support@TowneMortgage.com

Funding & Final Doc

Jennifer Jansson
Funding
Direct: (248) 247-1827
JJansson@TowneMortgage.com

Joann Doran
Final Docs
Direct: (248) 247-1852
JDoran@TowneMortgage.com

Silvana Grainger
Funding and Collateral
Direct: (248) 247-1837
SGrainger@TowneMortgage.com

Questions regarding purchase advice's:
Funding@TowneMortgage.com

FHA ID for Transfer: 21799
MERS Org ID number for Transfer: 1000637
RD Lender Tax ID: 38-2434249

Draw Disbursement Team

Tim Kingsbury
Draw Disbursements
Direct: (248) 528-7236

Questions regarding 203k disbursements:
Construction@TowneMortgage.com

Original Note Delivery and Endorsement:

Original Note Delivery Address:
Deutsche Bank National Trust Company
1761 East St. Andrew Place
Santa Ana, CA 92705
Attn: Towne Mortgage Correspondent

Endorsement to Note:
Pay to the order of: Towne Mortgage Company
Without recourse
this ____ day of _____ 20__

Name:
Title:

Servicing Transfer and Final Docs:

Goodbye Letters:
Towne Mortgage Company
2170 E. Big Beaver Road, Suite A
Troy, MI 48083
Toll Free: (800) 979-9977

Hazard/Flood Insurance Clause:
Towne Mortgage Company ISAOA, ATIMA
P.O. BOX 7063
Troy, MI 48007-7063
Attn: Insurance Dept

Payments and Tax Notices:
Towne Mortgage Company
2170 E. Big Beaver Road, Suite A
Troy, MI 48083
Toll Free: (800) 979-9977

Mortgagee Clause:
Towne Mortgage Company ISAOA, ATIMA
P.O. BOX 7063
Troy, MI 48007-7063
Attn: Insurance Dept

Final Docs:
Towne Mortgage Company
2170 E. Big Beaver Road, Suite A
Troy, MI 48083
Attn: Final Docs
TrailingDocs@TowneMortgage.com

Servicing Toll-Free Number: (800) 979-9977 CSR Email: csr@TowneMortgage.com Hours: 7:00am-9:00pm EST Monday-Friday-Saturday: 8am-1pm EST