

**CONTACT SHEET** 

Leigh Goffett-Pilut

**Director of Correspondent Deputy Director of Operations** Direct: (248) 528-7280

LGoffett-Pilut@TowneMortgage.com

LGoffett-Pilut@AchTrust.com

Sarah White

Sr. Manager of Correspondent Lending Direct: (248) 247-1819 SWhite@TowneMortgage.com

SWhite@AchTrust.com

Phillip Kukafka

**Director of Capital Markets** Direct: (646) 829-9722 PKukafka@TowneMortgage.com **Ineligible States:** AK,HI,ID,NY,VT

Website:

ecmopasstpoconnect.com (user log-in required)

# Sales & Support Team

**Encompass Support** 

ACH TRUST

encompasssupport@TowneMortgage.com

#### Lock Desk Team

Lock Desk Hours: Monday - Friday until 6 PM Eastern Time

Michael Amico Bond Trader

Direct: (646) 829-9798 MAmico@AchTrust.com Ryan Alexander **Bond Trader** Direct: (248) 528-7291

RAlexander@AchTrust.com

ALL locks must be done online at:

www.AchTrust.com

**Bid Tape Questions:** Bids@AchTrust.com

Lock Desk Email: Secondary@AchTrust.com

Closed Loan and Original Note must be received by the lock expiration date.

### **Operations Team**

Leigh Goffelt-Pilut

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LGoffett-Pilut@TowneMortgage.com LGoffett-Pilut@AchTrust.com

Sarah White Sr. Manager of Correspondent Lending

Direct: (248) 247-1819 SWhite@TowneMortgage.com SWhite@AchTrust.com

Credit Loan Reviewer Direct: (248) 528-7226

Andrea Mix

AMix@AchTrust.com AMix@TowneMortgage.com **Justin Colley** 

Credit Loan Reviewer Direct: (248) 528-7564 JCollev@AchTrust.com JColley@TowneMortgage.com Questions regarding underwriting, conditions or loans in process:

Underwriting@AchTrust.com

Assistance with technical support or document and image flow matters:

Support@AchTrust.com

All loan files must be registered or locked prior to underwriting submission. Please include Underwriting

Submission Transmittal Form. All loans must be submitted to FINAL for UW Review.

Closed Loan packages and pre-funding suspense conditions must be uploaded through the secure website.

# Funding & Final Doc

Jennifer Jansson

Funding Direct: (248) 247-1827

Jansson@TowneMortgage.com

Final Docs Direct: (248) 247-1852

Joann Doran

JDoran@TowneMortgage.com

**Charnell Miller** 

Funding Direct: (248) 528-7470

CMiller@TowneMortgage.com

Questions regarding purchase advice's:

Funding@AchTrust.com

FHA ID for Transfer: 21799

MERS Org ID number for Transfer: 1000637

RD Lender Tax ID: 38-2434249

### **Draw Disbursement Team**

Lisa Kraus Draw Disbursements Direct: (248) 528-7236 Questions regarding 203k disbursements: Construction@TowneMortgage.com

## **Original Note Delivery and Endorsement:**

**Original Note Delivery Address:** 

**Deutsche Bank National Trust Company** 

1761 East St. Andrew Place Santa Ana, CA 92705

Attn: Towne Mortgage Correspondent

**Endorsement to Note:** 

Pay to the order of: Towne Mortgage Company

Without recourse

this day of 20

Name: Title:

## Servicing Transfer and Final Docs:

Goodbye Letters:

Towne Mortgage Companuy 340 E. Big Beaver Rd. Troy, Mich. 48083 Toll Free: (800) 979-9977

Hazard/Flood Insurance Clause: Towne Mortgage Company ISAOA, ATIMA

P.O. BOX 7063 Troy, MI 48007-7063 Attn: Insurance Dept

**Payments and Tax Notices:** 

Towne Mortgage Company 340 E. Big Beaver Rd. Troy, Mich. 48083 Toll Free: (800) 979-9977

Mortgagee Clause:

Towne Mortgage Company ISAOA, ATIMA P.O. BOX 7063 Troy, MI 48007-7063 Attn: Insurance Dept

**Final Docs:** 

Towne Mortage Company 2170 E. Big Beaver Road, Suite A

Troy, MI 48083 Attn: Final Docs

Servicing Toll-Free Number: (800) 9.CSR Email: csr@TowneMort(Hours: 7:00am-9:00pm EST Monday-Friday-Saturday: 8am-1pm EST